

[Equivalence of pre-university study periods graduated abroad \(XI-XII\)](#)

Submitting the application

- [Ministry of National Education Registration Office](#)

Working hours: **Monday-Thursday**, 09:00-11:00 and 14:00-16:00 | **Friday**, 09:00-11:00

- by **mail service**

[Ministry of National Education Registration Office](#),

10 Spiru Haret street, District 1, 010176, Bucharest

- [at the appropriate County School Inspectorate](#)
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[EN - echivalare-perioade-studii-preuniversitare-clasele-11-12](#)



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Required documents / Checking documents

1. [Application form](#)

2. School situation abroad, with the school years and promoted classes, showing subjects and marks obtained:

- copy, if the study document is issued in Romanian, English, French, Spanish, Italian language
- copy and certified translation (in original) in Romanian language for the documents issued in other languages

3. Previous school situation – transcript of records for IX - X grades:

- copy, if the study document is issued in Romanian, English, French, Spanish, Italian language
- copy and certified translation (in original) in Romanian language for the documents issued in other languages

4. Identification paper – copy

- passport
- Identity card
- proof of legal name change, if applicable, copy for documents in Romanian language / English / French / Spanish / Italian, and authorized translation in Romanian for other languages

Evaluation of documents

The processing time is 30 days from the date of registration of the application, which should include proper and complete documentation. If considerable research or correspondence to obtain necessary information is required, during unusually busy periods or when circumstances beyond our control prevail, the time span as indicated above may be extended.

Issuing the certificate

Working hours: Monday to Thursday, between 09:00 - 12:00, 12:30 - 15:00

- [County School Inspectorate](#)
- [CNRED](#)

National Centre for Equivalence and Recognition of Diplomas
[nr. 12 Spiru Haret street, district 1, 010176 Bucharest](#)

- **Via mail**, to the address indicated in the application
- **Via courier** – payment upon reaching destination - the courier service is contracted by the applicant

The certificate is issued to the holder or to a person authorized by power of attorney.

Duplicate release

In case of loss, partial or complete damage of the certificate, a duplicate can be issued upon submission of official request and the following documents: copy of the transcript/s which

was/were recognised; copy of personal identity document.

Appealing procedure

CNRED's decision on recognition can be appealed through the Ministry of Education's Registration Office, within 30 days from the day the recognition decision has reached the applicant. CNRED issues an answer within 10 days.

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The procedure for recognition of pre-university study periods graduated abroad can be viewed in [Point of Single Contact and Electronic Procedures](#).

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Thursday, 26 January, 2017

Legislation:



[OMECTS nr. 4022 / 2008 privind organizarea și funcționarea CNRED](#) (3.21 MB)

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